

**President's Leadership Program
Leadership Studies Minor
Colorado State University-Pueblo**

US 160 – Introduction to Leadership

Credits: 3
Prerequisite: Acceptance into the President's Leadership Program at CSU-Pueblo
Time: 2008 Fall Semester, Wednesdays, 6:15 to 9:00 p.m.
Location: Art/Music Building, Room #105, CSU-Pueblo Campus
Instructors: Shelly Moreschini,
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Course Introduction

Introduction to Leadership is the first of four required courses in the Leadership Studies Minor at Colorado State University-Pueblo. Students enrolled in US 160 must be accepted as freshmen into the President's Leadership Program.

Course Description

Introduction to Leadership is a lecture/discussion course designed to outline the historic, theoretical, and practical viewpoints on leadership and followership in American life. Students will study different forms of leadership from several perspectives, including business, politics, education, spirituality, and community leadership. The course examines a number of leadership issues including power, authority and influence, team building and coalitions, diversity and multiculturalism, and ethics and values.

Course Goals

- 1) To enhance student leadership skills through readings and case studies;
- 2) To involve each student in a community and/or campus service learning project;
- 3) To build communication and problem-solving skills, and
- 4) To develop a strong PLP class through team-building activities.

Text

Hackman, M.Z., & Johnson, C.E. (2004). *Leadership: A Communication Perspective* (4th ed.). Long Grove, IL: Waveland Press.

Copies will be available in the CSU-Pueblo Bookstore (August) or may be purchased online or from an upperclass PLP scholar.

Assignments

Current Events & Issues

Leaders need to be aware of current and historical political and social issues at the local, national, and global levels. They also need to understand the moral and ethical debates of the day. Therefore, students will be required to review headlines and articles in *The Pueblo Chieftain*, *The Denver Post*, and on the *CNN Website*, on a daily basis, in order to be aware and have the ability to discuss local, state, national and global issues, as well as the leaders involved in those issues. Students will also be required to be aware and have the ability to discuss activities and issues on campus and all those related to the university.

Please note: free copies of newspapers are available for you to read on campus or on-line.

Quizzes and Exams

There will be a quiz each week over the required reading assignment in the textbook and on current events. Quizzes cannot be made up. If you miss the quiz, you miss the points. Quizzes will consist of multiple choice and true/false questions. You may use the notes you take from the assigned reading on the weekly quizzes. Each student will also take a midterm and a final exam, which will consist of short answer and essay questions. Notes will not be allowed on the midterm or final exam. Strategies for preparing for these exams will be discussed in class one week prior to the examination date.

Group Service Project

This is a community or campus service activity planned and implemented by the group. Through this project, students should demonstrate their ability to work together as a team, while improving the quality of life on the CSU-Pueblo Campus or in the Pueblo Community. Assessment for grading purposes includes evaluation by fellow team members, the course instructor, and the project manager/advisor.

Reflective Journal

Regularly writing about our learning in a journal or log book is a process that will enable us to become reflective learners and leaders. The journal is parallel to the field book or laboratory notes of the scientist. We not only record what happened or what was observed, but in addition, we can record a tentative hypothesis or the development of new understanding. Reflective writing has the potential to provide us with a systematic approach to our development as a reflective, critical and constructive learner and leader. Our journal can provide an opportunity to make explicit our position on a range of issues of personal significance. Used effectively, reflective writing will support us to make a personal sense of a diverse set of experiences -- this is particularly important when learning and leading is to be incorporated into every day practice. A reflective journal assists the reflective process. Minimum number of entries required = 20.

Leader of the Day

This assignment gives you the opportunity to practice your leadership skills, encourages self-expression, develops confidence in speaking before the group, and helps build bonds between class members. Each class member will sign up to be "leader of the day." As leader of the day, each student begins that class session with a thought or

exercise that provides insight into leadership and/or personal development and is considered a significant learning opportunity. Past leaders of the day have shared leadership readings and/or quotes, or engaged the rest of the group in trust initiatives, yoga relaxation exercises, etc. Approximately 10-15 minutes of class time each week will be devoted to the leader of the day.

Attendance and Participation

Because each of you is already a community, school, sports, or church leader, focusing on the (good) habits of leadership is important. One habit is dependability. For example, this means regular attendance at class sessions one evening a week and participation in class, group, and outside activities and assignments. Another is trust -- trusting the process and trusting the other members of your class. Your attendance and participation are essential to your learning and to the overall success of the course (especially since this course is held only once a week). Students are expected to keep up with assigned reading and to actively participate in classroom discussion.

Students with extended illnesses or problems that relate to attendance should meet with the instructor, rather than risk loss of points. Per university policy, plagiarism or cheating of any kind is not tolerated in the class or in the program.

Grading Components

Students will be graded on a cumulative point system as noted below. Occasionally, bonus point activities will provide extra credit opportunities.

Midterm Exam	100
Final Exam	100
Quizzes (12 x 25 pts each)	300
Group Service Project	100
Reflective Journal	100
Class Participation (15 x 10 pts each)	150
Homework and/or In-Class Assignments	<u>150</u>
TOTAL	1000

900 to 1000 points	A
800 to 899 points	B
700 to 799 points	C
600 to 699 points	D
599 and below	F

Tentative Course Schedule (subject to change at the discretion of the course instructor)

August 27

Attend Campus Involvement Festival, anytime between 10 a.m. and 4 p.m.
Research & obtain information on three different clubs or organizations.
Become a member of one by September 30th!

Week #1

August 27

Review of Course Expectations and Requirements

Sign-up for Leader of the Day

Topic of the Week: Defining Leadership

Homework: Read Chapter 1, *Leadership: A Communication Perspective*/Other

Week #2

September 3

Topic of the Week: The Nature and Importance of Leadership

Reading/Current Events Quiz

Leader of the Day

Determine Group Community Service Project

Homework: Read Chapter 2, *Leadership: A Communication Perspective*/Other

Week #3

September 10

Topic of the Week: Leadership and Followership Styles and Behaviors

Reading/Current Events Quiz

Leader of the Day

Group Project Discussion

Homework: Read Chapter 3, *Leadership: A Communication Perspective*/Other

Week #4

September 17

Topic of the Week: Theoretical Approaches to Leadership

- Traits
- Situational
- Functional

Reading/Current Events Quiz

Leader of the Day

Group Project Discussion

Homework: Read Chapter 4, *Leadership: A Communication Perspective*/Other

Week #5

September 24

Topic of the Week: Transformational and Charismatic Leadership

Reading/Current Events Quiz

Leader of the Day

Group Project Discussion

Homework: Read Chapter 5, *Leadership: A Communication Perspective*/Other

Week #6

October 1

Topic of the Week: Power & Leadership

Reading/Current Events Quiz

Leader of the Day

Group Project Discussion

Homework: Read Chapter 6, *Leadership: A Communication Perspective*/Other

Week #7**October 8**

Topic of the Week: Leadership and Influence
Reading/Current Events Quiz
Leader of the Day
Group Project Discussion
Midterm Exam Review

Homework: Prepare for Midterm Exam
Complete first half of Reflective Journal Entries (10)

Week #8**October 15**

Midterm Exam
First half – Reflective Journal Entries due (10)
Group Project Discussion

Homework: Read Chapter 7, *Leadership: A Communication Perspective/Other*

Week #9**October 22**

Topic of the Week: Leadership in Groups and Teams
Reading/Current Events Quiz
Leader of the Day
Group Service Project Discussion

Homework: Read Chapter 8, *Leadership: A Communication Perspective/Other*
Read Chapter 9, *Leadership: A Communication Perspective*

Week #10**October 29**

No Class
Dining for Success - Etiquette Training
Pueblo Convention Center, 5:45 p.m.
Professional Business Attire Required

Week #11**November 5**

Topic of the Week: Leadership in Organizations
Reading/Current Events Quiz (2)
Leader of the Day
Group Service Project Discussion

Homework: Read Chapter 10, *Leadership: A Communication Perspective/Other*

Week #12**November 12**

Topic of the Week: Leadership and Diversity
Reading/Current Events Quiz
Leader of the Day

Homework: Read Chapter 11, *Leadership: A Communication Perspective/Other*

Week #13**November 19**

Topic of the Week: Ethical Leadership and Followership
Reading/Current Events Quiz
Leader of the Day

Homework: Read Chapter 12, *Leadership: A Communication Perspective/Other*

Thanksgiving Break

Week #14 December 3

Topic of the Week: Leadership Development
Reading/Current Events Quiz
Leader of the Day
Final Exam Review

Homework: Study for Final Exam
Complete Reflective Journals

December 9

Attend PLP Junior Capstone Project Presentation
PLP Holiday Party

Week #15 December 10

Final Exam
Second Half - Reflective Journal Entries due (10)

Winter Break